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TRUST FORMATION QUESTIONNAIRE

Introduction:

In order for us to move forward with the establishment of a trust, we will require that you fill out this form as well as to provide us with all the due diligence documentation listed herein.

We will treat all the information as strictly confidential to the maximum extent permitted by law.

This information will be reviewed and assessed by one of the partners of our law firm and/or by our compliance officer before the trust formation takes place.

Questionnaire:

1. **Full name of the Trust:**

2. **Governing Law:**

3. What type of Trust do you want to establish¹ ? (mark with X)

- a. A trust established by a will or under the rule of intestacy:

- b. A trust established by a deed of variation or family agreement:

- c. A trust established by a living settlor (inter-vivos settlement)

- d. An employment related trust:

- e. Other:

¹ Please note that "c" is the most common option

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4. If the trust is between inter-vivos settlement, please fill with the **Settlor's** details:

First name:

Last name:

Principal address:

Tax number (SSN, QUIT, RUT, NIT, CPF, RIF, SAT, NIF, RUC, RTU, RTN)

Occupation:

Phone:

Personal email:

Date of birth:

Place of birth:

Passport number:

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Passport valid until:

Second ID number:

5. If the trust is established by a will or under the rule of intestacy, please fill with the deceased person's details

First name: _____

Last name: _____

Date of birth: _____

Date of death: _____

Deceased person's address: _____

6. Who benefits from the trust? (Select all the possible kind of beneficiaries)

a. Individuals _____

b. Charities _____

c. Companies _____

d. Another Trust _____

e. Others _____

7. Beneficiary's details (Please provide additional sheets with this information for any additional beneficiary)

Beneficiary 1:

First name: _____

Last name: _____

Address: _____

Personal email: _____

Date of birth: _____

Place of birth: _____

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Passport number: _____

Passport valid until: _____

Tax number (SSN, QUIT, RUT, NIT, CPF, RIF, SAT, NIF, RUC, RTU, RTN)

Phone: _____

Beneficiary 2

First name: _____

Last name: _____

Address: _____

Personal email: _____

Date of birth: _____

Place of birth: _____

Passport Number: _____

Passport valid until: _____

Tax Number (SSN, QUIT, RUT, NIT, CPF, RIF, SAT, NIF, RUC, RTU, RTN)

Phone: _____

Beneficiary 3

First Name: _____

Last Name: _____

Address: _____

Personal email: _____

Date of birth: _____

Place of birth: _____

Passport number: _____

Passport valid until: _____

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Tax number (SSN, QUIT, RUT, NIT, CPF, RIF, SAT, NIF, RUC, RTU, RTN)

Phone: _____

Beneficiary 4:

First name: _____

Last name: _____

Address: _____

Personal email: _____

Date of birth: _____

Place of birth: _____

Passport number: _____

Passport valid until: _____

Tax number (SSN, QUIT, RUT, NIT, CPF, RIF, SAT, NIF, RUC, RTU, RTN)

Phone: _____

(PLEASE ADD AN ANNEX FOR MORE BENEFICIARIES)

8.

Protector:

a. Protector's details (If individual):

First name: _____

Last name: _____

Address: _____

Personal email: _____

Date of birth: _____

Place of birth: _____

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Passport number: _____

Passport valid until: _____

Tax number (SSN, QUIT, RUT, NIT, CPF, RIF, SAT, NIF, RUC, RTU, RTN)

Phone: _____

Occupation: _____

b. Protector's details (If company):

Company name: _____

Company's address _____

Company's tax number

Company's contact name:

Company's contact phone:

Company's contact email:

9. Financial Advisor:

First name: _____

Last name: _____

Address: _____

Email: _____

Telephone: _____

Bank or investment company: _____

Investments description under present control:

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Trust's investments description under future control:

Unauthorized transactions description _____

10. **Trust's assets:**

What type of asset are settled in the trust (select all that apply):

Money _____
Property Land _____
Shares _____
Business _____
Partnership _____
Other (explain)

a. Money asset (if apply)

Total amount in US\$ Dollars: _____

Bank where money are being held: _____

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b. Property land asset (if apply)

Name of property or land (optional) _____

Address: _____

Value of the asset on the date when the trust received it (US\$ Dollars):

c. Shares asset (if apply)

Share company name: _____

Number of shares: _____

Company tax number: _____

c. I. Class of share (mark with X)

Ordinary _____

Preference _____

Deferred _____

Growth _____

Other _____

c. II. Type of share (a quoted share is listed on a stock exchange)

(Mark with X)

Quoted _____

Unquoted _____

Value of the share asset on the date when the trust received it (US\$ Dollars):

d. Business assets:

Name of the business:

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Description of the business:

Value of the asset on the date when the trust received it (US\$ Dollars):

e. Partnership assets:

Partnership trade or profession: _____

Partnership start date: _____

f. Other assets:

Please explain:

11. I hereby confirm that I am not a person who is politically exposed/has immediate family member(s) who are politically exposed.

12. I have sought and obtained advice from a qualified lawyer or professional accountant that the proposed trust and the intended transactions to be undertaken, will not contravene any tax or other laws in any jurisdiction in which it will operate or in my country of residence.

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13. None of my assets, net worth, income or activities relate in any manner to armaments, illegal drugs or other illegal controlled substances, prostitution, money laundering, or any other activity that I know to be illegal in my country of citizenship, residence or domicile or the jurisdiction where I would like to have this trust formed. I am not currently insolvent and any transfer of assets involving the company will not render my estate or me insolvent.

14. My business occupation for the past five (5) years has been as follows²:

15. I enclose the following documents³ and I hereby undertake to immediately inform **Untitled** of any changes affecting said documents:

- (a) true certified copy of my valid passport and other type of valid I.D.⁴;
- (b) dully executed "Source of Funds" form provided by **Untitled**;
- (c) true certified copy of a recent utility bill⁵ (no more than three months old) issued in my name and showing my current physical address;
- (d) an original personal reference letter from a lawyer, a notary public or an accountant that I have dealt with in past three (3) years⁶; and

² Please refrain from using vague terms (e.g. businessman) when confirming your position as we need to understand exactly what your business activities are. If you are unemployed, please confirm your normal day to day activities (e.g. 'stay at home mother', 'house wife'). If you are retired, please confirm details of your last occupation.

³ In the case where additional value added services are required [e.g. provision of corporate or individual director(s), nominee shareholder(s)] or of the setting up of a fund or a trust, we would require additional due diligence documentation, including academic credentials, bank references, evidence of source of funds/wealth, etc.

⁴ Copies of ID documents including photos, must be clearly visible/readable and bears the signature of the individual. The certifier must include the date of certification, the capacity in which he/she is certifying the document, full contact details and confirm that 'the photo represents a true likeness' of the individual whose document is being certified.

⁵ Telephone, electricity, gas, water, etc. Please also ensure that the certifier includes all relevant details (full name, date of certification, etc.)

⁶ Please note that this letter shall be included in the letterhead of the person signing it and it should be addressed to us. Should you need a precedent letter to be used, please let us know.

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- (e) an original bank reference issued by a bank that I have dealt with in past (3) three years⁷.
 - (f) copy of the companies' documents related with the future trust (Certificate of Incorporation, Articles, Director Register, Shareholders Register, last financial statement);
 - (g) financial statements of the banks accounts involved in the future trust;
 - (h) documentation as Deeds, investment portfolio statements and any source of information that shows the total value of the assets that the settlor is willing to incorporate in the future trust.
16. To summarize, I would like for the trust to be formed to have the following features:

Name of the TRUST	
Type of Trust	
Jurisdiction of formation	
Trustee	
Settlor	
Beneficiaries	

⁷ Please note that this letter shall be included in the letterhead of the relevant bank and it should be addressed to us.

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Protector	
Financial Advisor	

Declaration:

I hereby agree to hold harmless and indemnify **Untitled** and/or any of its subsidiaries, beneficial and legal owners, members, shareholders, officers, directors, employees and agents from any liabilities of any kind or character arising out of any lawful actions taken by them in reliance upon any fact or statement contained in this declaration which may hereafter prove to be untrue.

Date:

Client / Settlor

Witness Name

Signature

To be filled out only by employees of Untitled

Form and supporting documents checked by: _____

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